



**ALASKA DEPARTMENT OF LABOR
& WORKFORCE DEVELOPMENT**

**Alaska Workforce Investment Board
Alaska Department of Labor & Workforce Development
Youth Council**

November 15, 2007

**Teleconference Number: 1-800-315-6338 Code: 2942 (AWIB)
Minutes (DRAFT)**

Roll Call: X Tim Scott, Chair; X John Douglass; X Heidi Frost; Melissa Hill; X Jennifer Jones; X David Kvasager; Andre Layral; X Helen Mehrkens; Jim Seccombe; Esther Cox; X MJ Longley*; X David Robinson; Alex Tatum; Ex-officios; X Diedre Bailey, Margie Germain-Antrim, X Todd Bergman
Debbie Crews participated for MJ Longley

Staff; Louise Dean, Project Coordinator; Bejean Page, Administrative Manager.

Approval of Agenda -

MOTION to approve the agenda was made by David Robinson
Seconded by John Douglass
Chair Tim Scott called for a roll call vote to approve the agenda.
MOTIOM carries, agenda approved

Approval of Minutes - August 15, 2007

MOTION to approve August 15, 2007 minutes by Helen Mehrkens-
Seconded by Heidi Frost
Roll call vote
MOTION carries, August 15, 2007 minutes approved.

Action Items

Determine face to face meeting date- The date for a face to face meeting was set for Thursday, January 24, 2008. The meeting will be held at CITC.
MOTION to have face to face meeting on Thursday, 1/24/08 by David Robinson
Seconded by David Kvasager
Roll call vote:
MOTION carries, face to face meeting to be held Thursday, January 24, 2008

Discussion Items

Pipeline Training Plan Update - Tim Scott gave an update on the AGIA training plan. He explained there are 3 committees reviewing plan. Steering Committee, Chaired by Fred Esposito, AWIB Adhoc Committee, Chaired by Tim Scott and a DOL Internal Team. There are 4 strategic directions in the plan. The plan will be completed by December 31, 2007 and will be available to review at the face to face meeting in January.



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AWIB October meeting update – Tim Scott reported a Youth Council update including Adhoc committees’ activity was given at the October AWIB meeting.

Adhoc Committee Reports.

Work Keys – Tim reported that he, Todd and MJ took all of the questions of the Adhoc committee and met with representatives from DOL and DEED. The questions are on the FAQ link of the DEED web site. Tim thanked committee members for their work.

Youth Participation – Jennifer Jones reported the Ad Hoc committee has -developed several strategies for preparing and involving youth. Tim asked to have a more concise plan to include “next step” action items. It was suggested to use the template used for the AWIB strategic plan. The adhoc committee is going to work on this and report on the progress at the face to face meeting in January. Louise will email the strategic plan to members.

Youth Program Awards – Will be discussed at the January meeting.

Other Items

Discussion items for face to face meeting

AGIA training plan
Implementation of Work Keys
Youth Council Participation
5 year plan for Perkins Money
Legislation and bill tracking
Update from Deidre on negotiated rates and federal information
Committee work

The purpose of the face to face meeting is to be able to report to AWIB concerns about directions of the Youth Council and recommendations to keep the Youth Council moving forward. This includes help from the AWIB and removal of barriers.

Tim - wrap up.

Roll call for any other input -

MOTION by Helen Mehrkens to adjourn
Seconded by John Douglass
MOTION carries. Adjourn 11:06

Next meeting: